



*A Ministry of Asian Hope*

# **PARENT-STUDENT HANDBOOK**

**2016-2017**

*PO Box 1534, House 928, Street 1015,  
Phnom Penh Thmei, Ruessei Keo, Cambodia.  
office phone:(855)(0)17473515 Web Site: <http://logoscambodia.org>  
Email: [logosoffice@logoscambodia.org](mailto:logosoffice@logoscambodia.org)*

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## SECTION A

The handbook is a living document; the school administration reserves the right to establish new policies and to modify existing policies contained herein upon written notice to all parents and students by the school administrator.

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### 1. School History

Logos International School is a ministry of the not-for-profit, international non-governmental organization, Asian Hope Inc. and is located in Phnom Penh Thmei, a northwest suburb in Phnom Penh, Cambodia. Logos opened its doors in September 2002 with an enrollment of 58 students ranging from pre-kindergarten to grade seven. More than half of the original student body was made up of girls and boys from Asian Hope's home for children and the other portion of students were predominantly composed of other Cambodian nationals as well as children of missionaries. At that time, Logos consisted of a single renovated house and an adjacent empty lot where a basketball court and small swimming pool were soon built. Logos quickly grew, adding an additional grade level each year, and two additional buildings. In the spring of 2008, Logos held its first graduation ceremony for 13 seniors. During Christmas of 2009, Logos moved to a brand new, purpose-built facility that had a 25 meter pool, covered gym, small artificial turf sports field, two full computer labs, a multipurpose room, music room and much more. By God's grace, our school has grown in ways we could not have imagined. Since its simple beginnings, Logos has been blessed with professionals who have developed curriculum, created elective classes and special programs, and brought education to a new level. Today Logos offers an extensive curriculum which brings high quality education and solid Biblical truths to each student. Logos is a fully accredited member of both the Association of Christian Schools International (ACSI) and the Western Association of Schools and Colleges (WASC). Many of the teachers at Logos come from the United States and Canada, but its faculty also consists of teachers from Britain, other parts of Europe, the Philippines, Australia, Pakistan and Cambodia. In the elementary classrooms, Cambodian teacher's aides assist the classroom teacher. Currently, Logos serves over 340 students from preschool to grade 12. The average class size is twenty-five students per grade and an array of faces fills the Logos campus. Many of our students are Cambodian with others coming from countries including United States, Korea, Canada, Indonesia, Hong Kong, the Philippines, Thailand, Singapore and more. [Back to top](#)

### 2. Mission, Vision and Motto Statements

#### **Mission:**

Logos International School is dedicated to academic excellence in providing a well-rounded, quality, Christian education to students from all ethnic and socioeconomic backgrounds. Upon graduation, students will be equipped to view all aspects of life from a biblical perspective, to serve and help transform their communities for Christ, and to pursue further education.

#### **Vision:**

Every student is a spiritually maturing, academically equipped, and socially responsible individual.

#### **Motto:**

A Heart for Christ, for Truth, and for the World

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### 3. Core Values of Asian Hope and Logos International School

**People:** Our work is about people, not products or productivity. God has ordained that people minister to people. Programs, money, equipment, and facilities do not minister to the souls of humans – only people and God have that ability. Asian Hope strives to remember in all situations, successes and failures, that our purpose is to love and care for all people that our God created in His image. In order to effectively minister we must develop, invest in, and reward the people that are employed by Asian Hope.

**Relationships:** We believe that God is a relational being and desires deep and meaningful relationships with people. Jesus exemplified relational ministry during his time on earth. We value making Christ known through our lives, service, and words through building caring relationships. If relationship is the foundation of our ministry, then we believe ministry is not a one way avenue but mutually affirming. Ministry that is long-term (generational in scope) must be built on relationship and avoid those activities and programs that degrade and jeopardize relationship. We have to remember that relationship-based ministry requires taking our place in the community, not above or external to it.

**Learning:** We believe that learning is a key tool that God has created for the betterment of mankind. Throughout the Bible and as evidenced by simple observation of human development, learning is the key to knowing God and living life successfully in this world. We believe that people begin their lives learning and end their lives on this earth still learning. Therefore, Asian Hope values learning in all areas of life (spiritual, academic, life skill, relational, etc.) for all people that are touched by Asian Hope. This includes the Board of Directors, all employees and volunteers, clients and their families, and the many organizations that interact with Asian Hope. Therefore, Asian Hope will strive to encourage, support, and deepen the learning of the aforementioned people and commit significant development time and resources to that end.

**Vulnerable/At-risk:** We believe that throughout the Bible God calls special attention to and special action on behalf of those who are the most vulnerable and at-risk of suffering, abuse, and neglect. Orphans, widows, and the poor obviously fulfill that criterion. This has been the organizational genesis and genetics of Asian Hope. We also believe that all children are vulnerable, even those from middle class and upper class families. Therefore, Asian Hope will be an advocate and support for all children.

**Collaboration:** We will allow others to do what they do best instead of trying to be all things to all people. Where possible we will work with other organizations that share our values and can enable us to more efficiently and effectively accomplish our mission. We will not hoard our talents, expertise, and treasures when we can enable other organizations to meet their mission. Likewise, we will allow the best practices and innovations of others to influence improvement at Asian Hope.

**Integrity:** Asian Hope is committed to business and ministry dealings that support and do not violate Christian morals and commonly held ethical best practices. This includes but is not limited to upright stewardship and transparency regarding our finances and fund raising, honoring commitments, external accountability (i.e. various types of audits and evaluations), truth and completeness in communication, and endeavoring to understand and comply with the laws of the countries we work in.

**Professional Excellence:** As an organization, we seek to achieve our greatest potential and the greatest potential of those we serve. We understand that this requires continual fearless evaluation, learning, and action. We seek to implement organizational best practices, plan for the future, develop organizational leaders, program evaluation, financial audits, programmatic cultural appropriateness, and build systems to nurture diversity and inclusion.

## 4. Educational Philosophy of Logos International School

Although most Christian schools agree on certain fundamentals, it is imperative that parents scrutinize the foundational beliefs of any school in which they may enroll their child(ren). Therefore, given below are the salient features of the educational philosophy that distinguishes Logos International School from other educational institutions:

4.1 We believe that the Bible clearly instructs *parents* to “bring up” children in the discipline and instruction of the Lord. The Family raises and educates children (Eph. 6: 1-4). Therefore, we seek to teach and discipline in a manner that is consistent with the Bible and a godly home environment. We seek to come alongside parents and partner with them in the education of their children.

4.2 We believe that God’s character is revealed not only in His Word, but also in every facet of creation. Therefore, we teach that knowledge is interrelated and can instruct us about God Himself.

4.3 Although students will vary as to their academic abilities, Logos wants to help parents teach their children that all they do should be done “heartily, as unto the Lord.” Therefore, we seek to encourage a student’s academic progress along with maintaining high standards of conduct.

4.4 Above all, parents can be confident that their child, at every stage of his/her development at Logos, will be loved and cared for to the best of our ability and in a Christian spirit. [Back to top](#)

## 5. Distinctions

### 5.1 Education from a Christian Worldview

Christianity has been such an integral part of the history and development of modern civilization that a “non-Christian” concept of education surely fails at what it claims to be. Logos International School, taking words from Augustine of Hippo, holds that *all truth is God's truth*. We seek to interweave all subjects with biblical Christianity and the teachings of the Scriptures. Our intent is to provide a clear model of the biblical, godly life through our teaching. We are resolute in the assertion of doctrines that are central to orthodox Christianity, yet students and parents alike are welcome to hold their personal and denominational views on debatable issues about which we might disagree. The result is the cultivation in each student of an appreciation for the views of others while maintaining a confidence in one's own views and those of one's family and faith. [Back to top](#)

### 5.2 Philosophy of Bible Instruction

We believe the Bible to be the infallible Word of God, wholly true, applicable to all aspects of life, and its commandments and principles foundational in all moral and ethical judgment. We believe that the Bible should be approached with reverence, veneration, and sobriety, as holy and authoritative scripture. It should then be embraced with love and joy as the revelation of God regarding Himself and His redemptive plan for His beloved creation. Furthermore, we believe that it has been passed on to us and preserved through the ages as a means of His grace. As a means of free grace, we are to study, follow, and store His Word in our hearts. As the apostle Paul wrote to his friend and fellow worker Timothy, in 2 Timothy 3:16 and 17, “All Scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness, that the man of God may be complete, thoroughly equipped for every good work.” NKJV [Back to top](#)

### 5.3 Creation

Creation is taught as factually true. LIS does not take an official position regarding the date of creation or the definition of a “day” in the first and second chapters of the book of Genesis. Accordingly, LIS does not teach students exactly when creation took place. Theories such as Evolution will be discussed in detail in order to expose



students to prevailing views that exist in the field of science. [Back to top](#)

#### **5.4 Personal attention**

Children are created as unique individuals and, therefore, benefit from personal attention and specific answers to their questions. Children love to be singled out for specific praise and recognition. Logos International School accomplishes this kind of personal attention by limiting grades one to twelve class size to 25 students. In addition to this, an assistant has been assigned to each elementary class to facilitate the teaching process. Our goal is that teachers and administrative personnel should love every student in a way that will encourage each one to live up to his or her own potential and to work cooperatively with others. [Back to top](#)

#### **5.5 Accountability**

LIS strives to provide a quality education that is both challenging and rigorous, enabling graduates to enter post-secondary institutes around the world. In order to ensure the highest international standards, Logos is jointly accredited through the Association of Christian Schools International (ACSI) and the Western Association of Schools and Colleges (WASC). Our classrooms are open to visits by parents, potential students, educators, and members of the community. The Measures of Academic Progress (MAP) Test is offered three times a year for children in grades one through nine. The Preliminary Scholastic Achievement Test (PSAT) is given to all students in grade ten and can be taken by student in grade eleven. Grade eleven and twelve students are encouraged to take the Scholastic Achievement Test (SAT). [Back to top](#)

#### **5.6 Expected Schoolwide Learning Results (ESLRs)**

**(If you would like to read an elementary version of the ESLRs see Appendix C)**

*Believing that our ultimate activity is to “love the Lord [our] God with all your heart and with all your soul and with your mind and with all your strength...and to love [our] neighbor as [ourselves]” (Mark 12:30-31), our vision is for every Logos graduate to be a Christian who is:*

##### **1. A Spiritually Maturing Individual who:**

- 1.1. Has a growing relationship with Christ as his/her personal Saviour
- 1.2. Finds his/her identity in Christ
- 1.3. Appreciates the Bible as the inspired Word of God
- 1.4. Participates in service and evangelism and shares and defends his/her beliefs
- 1.5. Makes moral and ethical decisions based on a biblical worldview
- 1.6. Recognizes the importance of a well-balanced spiritual, emotional, and physical lifestyle

##### **2. An Academically Sound Student who is:**

- 2.1. Equipped to achieve his/her God-given potential
- 2.2. A rational and critical thinker, who applies understanding and knowledge to new problems
- 2.3. Developing skills to be a lifelong learner
- 2.4. An effective communicator in speech and writing
- 2.5. Technologically literate and able to apply technology productively and ethically

**3. A Socially Responsible World Citizen who:**

- 3.1. Takes personal responsibility for actions and attitudes
- 3.2. Recognizes and respects authority
- 3.3. Has Christian love and compassion for people of all gender, races, backgrounds, and social status
- 3.4. Exercises servant leadership with humility and integrity
- 3.5. Is an effective team member
- 3.6. Has an appreciation for culture and the arts
- 3.7. Is a good steward of all that God has given us. [Back to top](#)

**5.7 Essentials of LIS Curriculum:**

In a growing and dynamic school we expect the curriculum to be continually revised. Therefore, we believe that:

1. Biblical perspective is the foundation for LIS curriculum.
2. International standards will play a key role in establishing benchmarks.
3. Teachers will be responsible for the method of delivery and can go above and beyond the minimum standards.
4. LIS curriculum will be continually developed and evaluated.
5. LIS curriculum will be tailored to the overall needs of the student body.
6. Teachers, administrators, and other educators will be an important part of the curriculum development cycle.
7. LIS curriculum will maintain a balance of wisdom and knowledge.
8. LIS curriculum will contain a variety of measurable and/or observable performance indicators/tasks. [Back to top](#)

## SECTION B: Tuition and Fees

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### 1. Tuition (All fee schedule is in USD)

In order for the school to keep tuition costs reasonable and to be faithful in the payments of our expenses, it is important for Logos to receive tuition payments in a timely manner from all families. Annual fees assessment are assumed to provide two (2) semesters of schooling.

1.1 Annual tuition is due in full at the 1st day of the academic school year. A monthly payment plan may be agreed upon between the school and families to whom full tuition payment is a hardship.

1.2 Students registered at LIS at the beginning of the school year will be required to pay full fee (tuition, capital improvement, book, etc.) for the entire year.

1.3 A pro-rated fees on tuition will be given to a student who has not reserved a seat and enrolls at LIS after September 1. Capital improvement fees will be pro-rated for students who have not reserved a seat and enrolled at LIS after the first semester. Book fees, IT fees and other fees will not be pro-rated.

1.4 Students that are leaving Phnom Penh for furlough or having to return to their home country for an extended time may request a refund for up to one semester on their tuition payment only. A letter stating the reason for this request must be written to the administration who will approve or deny the request at their discretion. No refund will be given to students who transfer in the middle of the year to other schools in Phnom Penh.

1.5 Students that have been admitted and/or attend LIS but are unable to attend Logos for one semester or longer (due to furlough or having to return to their home country for a given period), may reserve their seat by paying \$250 for each semester they are absent.

1.6 Students who are returning to Logos after having been absent for two years or less are not required to pay the registration fee. However, students who have not attended Logos for more than two years are required to pay the New Student Registration fee. [Back to top](#)

### 2. Tuition Payment Guidelines for Monthly payers:

Please be aware of the following guidelines created to protect all families at Logos:

2.1 Monthly tuition payments are due on the 1st business day of each month.

2.2 Payments received after the 10th of the month will be assessed a 10% penalty.

2.3 If tuition fees are left outstanding for more than two payment periods, the student will be required to withdraw from Logos. After the balance of the outstanding tuition fees have been paid, the student must re-apply before they can be re-admitted. However, the student's spot may be given to another student in the waiting pool.

2.4 For late payments, arrangements must be made with the administration in advance.

2.4 Students with outstanding debts at the beginning of the school year will be denied admission to school and will lose their seat to students in the waiting pool.

2.5 Families with outstanding debts will not receive report cards or transcripts for their children until all debts are settled.

2.6 Monthly tuition fee is computed by averaging school fees over a full school year. [Back to top](#)

## SECTION C Academic Policies

### 1. Academic Honesty

Any sort of cheating will be taken very seriously at Logos International School. Any instance of a student attempting to record answers or submitting work in ways or forms other than those prescribed by traditional standards of education will be considered cheating. A first occurrence will be used as an opportunity for instructing the student concerning academic honesty and will result in an academic penalty. Subsequent occurrences will be met with a very stiff academic penalty and by appropriate disciplinary action on the part of the school administrator. Suspension or Expulsion may be a course of action taken by the administration. [Back to top](#)

### 2. Grading

Grades are reflective of an accumulation tests, projects, reports, assignments, activities, and classroom participation which may be weighted according to the school's and/or teacher's discretion. [Back to top](#)

### 3. Percentages and Grade Equivalent

The following scale is used:

Grade	Percentage	Point Value	Description
A+	97-100	4.00	Excellent – passing
A	93-96	4.00	Excellent – passing
A-	90-92	3.67	Excellent – passing
B+	87-89	3.33	Above average – passing
B	83-86	3.00	Above average – passing
B-	80-82	2.67	Above average – passing
C+	76-79	2.33	Average – passing
C	73-76	2.00	Average – passing
C-	70-72	1.67	Average – passing
D+	67-69	1.33	Improvement needed – passing
D	63-66	1.00	Improvement needed – passing
D-	60-62	0.67	Improvement needed – passing
F	0-59	0.00	Not acceptable – not passing

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### 4. Promotion and Retention

Deciding not to promote a student to the next grade level, or not to re-enroll a student at LIS in the following year, is the last resort that we try to prevent, if at all possible. Students “at risk” of retention will be identified within the first semester or near the beginning of the second semester so that a meeting with parents can be called and expectations can be discussed. Students who are deemed “at risk” of retention or non-re-enrollment by the end of the first semester will be placed on an improvement “contract.” Failure to adhere to the terms of the contract may result in grade level retention or non-re-enrollment. High school students may be promoted to the next level for the classes in which they have received 60% or higher. [Back to top](#)

### 5. Graduation Requirements

High school credits are computed in terms of units. One unit represents the required work for one class for one school year. At least six credits must be earned at LIS to be eligible for graduation, including one credit of Bible. To receive a semester grade and one-half credit, a student must satisfactorily complete class work, and attend a minimum of 80% of all scheduled class periods. All students are required to take a full course load each year. In grade 11 and grade 12, a student is permitted to schedule a single Study Hall block that does not count as a credit. The following number of credits must be taken by all students in order to graduate from Logos.

- 1.0 credit of Bible for each year in high school at Logos
- 4.0 credits of English
- 3.0 credits of Math
- 3.0 credits of Social Studies
- 3.0 credits of Science
- 2.0 credits of the same World Language
- 2.0 credits of Fine and Performing Arts
- 1.5 credits of Physical Education
- 0.5 credits of Health
- 1.0 credits of Information Technology
- 0.5 credits of College and Career
- 4.5 Elective credits
- **A minimum of 29 credits**

### **5.1 Service Hours Requirements for Graduation**

High school students must complete **twenty hours of service for each year they attend high school at Logos**. These hours may not be accumulated at one time and passed on from year to year. For instance, a student starting in grade nine must complete a total of eighty hours of service. Twenty hours must be done in grade 9, twenty in grade 10, twenty in grade 11, and twenty in grade 12. A student may not do sixty hours in grade nine and count that towards subsequent years. Service hours may be done during the summer, and these hours may count for the previous school year's total hours or the upcoming school year's service hours. All service hours must be pre-approved by the appropriate administrator/supervising teacher. As we desire students to use this as a way to experience a variety of service opportunities, all eighty hours may not come from one organization or source. [Back to top](#)

### **6. Withdrawal and Transfer**

For students withdrawing from school prior to the end of the school year a Notice of Withdrawal must be submitted to the office 15 days prior to withdrawal. A withdrawal slip must be signed by all the teachers of the student withdrawing from the school. All fees, fines, books, and any other school property must be turned in prior to the final step of withdrawal from the school. Requests for the transfer of transcripts or records are processed only when all the school dues are paid. [Back to top](#)

### **7. Academic Probation**

A student is placed on an academic probation temporarily in view of his/her most recent report card. At the discretion of the administration, new students may be accepted to LIS on academic probation based on their incoming transcripts. Students will be considered for academic probation if their grades at the end of any quarter

(based on the report card) include:

7.1 One or more F's received in any subject for the quarter just completed.

7.2 Two or more D's received in any subjects for the quarter just completed.

7.3 An "Incomplete" grade in any subject for the quarter just completed. If the student has an "Incomplete" due to extended ill health and/or hospitalization, the administration will determine if academic probation is appropriate.

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## **8. Consequences of an Academic Probation:**

Students on academic probation may not be allowed to participate in some or all extra-curricular activities/events. These activities and events will be determined by the teacher and the administration.

8.1 A student will be removed from probation at the end of any quarter if all of the following criteria are met: a) No F's received in any subject for the quarter just completed. b) At the most, one D+, D or D- received in any subject for the quarter just completed. c) No "Incomplete" grades in any subject.

8.2 A student who was placed on academic probation due to only an "Incomplete" grade will be removed from probation as soon as the incomplete grade is resolved.

8.3 A student may be removed from academic probation before the next mid quarter or end of quarter if the student meets targets agreed upon in an individualized improvement plan. [Back to top](#)

## **9. Testing**

Students in all grades should expect to take regular and periodic tests in all subjects and skills. Students will be informed ahead of time of approaching test dates and will be given adequate time to prepare. Tests that are missed due to excused absence must be made up within three (3) class days of returning to school. It is the responsibility of the student and parents, not the teacher, to arrange for making up missed tests within the prescribed time period. Tests that are missed due to an unexcused absence will result in a zero and will not be made up. Students in high school will receive a cumulative final exam at the end of each semester for each core subject. This final exam is worth twenty percent (20%) of their semester grade. [Back to top](#)

## **10. Re-taking Courses**

Required courses must be retaken if failed. If one semester of a one year course is failed and the other semester passed, the decision as to whether or not the course must be retaken will be made by the administration in consultation with the subject teacher. In some cases, the student may be required to take an online class(es) at his/her own cost to make up for the lost credit. For some students, taking an online class(es) may be required in order to return to Logos for the subsequent semester. A student may elect to retake any course in which he/she has received a D+ or below. Both the first and the second grade will appear on the transcript and contribute to the students overall GPA, but the course will count only once towards credits earned. This will be noted in the "Notes" section of the transcript. Retaking a course will be subject to available space in that course, and a student wishing to retake a course will not be given priority over students that have not yet taken the course. [Back to top](#)

## **11. Textbooks and Library Books**

All textbooks and library books belong to Logos International School and are loaned to our students for a certain period or for the entirety of the school year. The teacher will record the condition of each book when checked out to the students. The students must take care of the books as they are borrowed property. Students will be charged the replacement value of any book which is lost or which is determined to be damaged (e.g. pages torn or writing in book) or excessively worn (hardback texts must be covered). If a lost book is found subsequent to being replaced the

student may keep the book or may receive the used book value from the school if the school has need of the book.

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## 12. Homework

Homework will be assigned on a daily basis starting in grade one to reinforce material taught in class or to prepare students for upcoming lessons. Although special reports and activities that take place from time to time will demand more time throughout the year, the maximum average amount of time\* to be spent on homework for each grade is as follows:

- Grade One: 10 minutes a night
- Grade Two: 20 minutes a night
- Grade Three: 30 minutes a night
- Grade Four: 40 minutes a night
- Grade Five: 50 minutes a night
- Grade Six: 60 minutes a night
- Grade Seven: 70 minutes a night
- Grade Eight: 80 minutes a night
- Grade Nine: 90 minutes a night
- Grade Ten: 100 minutes a night
- Grade Eleven: 110 minutes a night
- Grade Twelve 120 minutes a night

\*For non-native English speakers, the time spent on homework may be longer. A weekly Homework Assignment Sheet is used in the elementary grades and a student-owned assignment book is available to be used in the middle grades and up. Normally, homework is not to be assigned over holidays and vacation periods for any elementary students. For middle and high school students, generally homework will not be assigned over certain weekend or holiday periods in the school calendar (as decided by the Logos Parent Advisory and administration). These "no homework" holidays will be highlighted on the school calendar. The holidays are: Pchum Ben, Water Festival, Christmas, Bible Camp (High School Only), Khmer New Year. \*\*Teachers are not to assign long term projects that are due immediately the week following the holiday week. Regular homework is also not to be assigned over these weekends unless there is an expectation that an assignment is not due until the second class period following the holiday. The exception to this rule is for those students in AP courses. Students who take an AP course may have assigned work from that class. [Back to top](#)

## 13. Chapel

Being a Christian school, LIS will hold a regular chapel service. All students are required to attend and participate in chapel programs. [Back to top](#)

## 14. Logos International School Acceptable Use Policy

All users of IT equipment at LIS are expected to comply with the following rules:

1. Although Logos administration and faculty do all that we can to make Logos a secure campus, theft does take place. Students are ultimately responsible for any items that they bring on campus, including electronic devices.
2. Grade 11 and 12 students must bring their own learning device (by device we mean laptop, iPod, tablet, smartphone, and any other device that may access the web with a screen that is at least 4 inches wide) to school on a regular basis. It is highly recommended that grade 9 and 10 students bring learning devices to class. However, these devices should be only used in the following manner:

- 2.1. They must be shut down and placed in a secure place by the start of homeroom each morning.
  - 2.2. The device must remain off throughout the school day unless:
    - 2.2.1. The teacher asks the students to use their learning device in a class.
    - 2.2.2. The student has asked and the teacher has given permission to use a learning device in class.
    - 2.2.3. During personal time: before school, break, lunch, and afterschool, students may use devices. They must follow the Acceptable Use Policy.
  - 2.3. The device is used explicitly in accordance with the instructions given by the classroom teacher. **If a student does bring a required device or if the student is not using his or her device as directed, consequences will be assigned by the teacher.**
  - 2.4. Students are not permitted to use their cell phones in the library, unless it is used during their personal time (break, lunch, after school). They can check out a laptop if they need internet access.
  - 2.5. Students will need to register their device with the IT department if they wish to be on the faster internet
  - 2.6. Sound is muted or headphones are used unless teachers give permission to unmute the device.
  3. All students from pre-k 3 through grade 5, with the exception of calculators, and electronic dictionaries, are not permitted to use any item during school hours that has an “ON-OFF” power switch such as iPods, laptops, etc. unless given special permission by a teacher or administrator.
    - 3.1. Note: permission is given for Kindle type devices to be used during silent reading time in middle and high school.
  4. A device may never be used in the school change rooms or bathrooms. In addition, any of the following uses or behavior on a device are prohibited. If engaged in, it will result in disciplinary and/or legal action:
    1. facilitating illegal activity
    2. bullying, defaming, discriminatory remarks, and offensive or inflammatory communication
    3. accessing obscene or pornographic material
    4. engaging in inappropriate language or profanity
    5. transmitting material likely to be offensive or objectionable to recipients
    6. disrupting the work of other users
    7. taking pictures deemed inappropriate by the administration
    8. political lobbying
1. No student is allowed to use a school computer without the supervision of a teacher.
  2. All Flash drives must be scanned before being accessed. A virus-infected flash drive must first be scanned and be virus-free before accessing the files.
  3. The school does not take responsibility for any files or data students save on computers.
  4. Students must not make changes of any sort to the school computer settings or install their own software.
  5. Any mishandling or vandalizing of any equipment in the computer room may warrant a penalty or disciplinary action.
  6. Students are not allowed to download any information from the Internet unless they have received permission from the teacher or IT coordinator.
  7. Students are only allowed to run prints of approved school-related material. Printing personal documents is prohibited.
  8. Students must avoid unnecessary waste of ink and paper when running prints.
  9. Computers must be properly shut down after use.
  10. No food or open beverage containers may be consumed in the computer lab.
  11. Students must always log off their computers when leaving them unattended for any reason.
  12. Students are not to tamper in any way with the physical hardware or attempt to fix a problem with a computer. Any damage/malfunction to a computer they are working on should be reported to the supervising teacher immediately.
  13. Students are not allowed to bring their own programs, CD, or DVDs and use them on any of the school computers, except at the specific request/permission of the teacher.
  14. Students are to abide by the computer usage rules given in this handbook. Use of LIS computer resources is a privilege; therefore, misuse of these resources may result in forfeiture of this privilege.
  15. Access to the Internet at the school is provided as a privilege to students. Students are responsible for what



materials they access/upload/download on the Internet. Any material accessible via the Internet that contains illegal, defamatory, or potentially offensive content is strictly prohibited and will warrant disciplinary action from the Principal.

16. Specifically, the following uses are prohibited and constitute inappropriate use:
  1. Use of the network to facilitate illegal activity.
  2. Use of the network for commercial or for-profit purposes.
  3. Use of the network for product advertisement or political lobbying.
  4. Use of the network for hate mail, discriminatory remarks, and/or communications that in the judgment of the administration is offensive or inflammatory. Students who have questions about administrative thinking in this regard should speak to an administrator before making a mistake in judgment involving communications with others.
  5. Unauthorized or illegal installation, distribution, reproduction, or use of copyrighted materials.
  6. Use of the network to access obscene or pornographic material.
  7. Use of inappropriate language or profanity on the network.
  8. Use of the network to transmit material likely to be offensive or objectionable to recipients and/or the administration.
  9. Use of the network to intentionally obtain or modify files, passwords, and data belonging to other users.
  10. Impersonation of another user, or anonymity, or use of pseudonyms.
  11. Loading or use of unauthorized games, programs, files, or other electronic media.
  12. Use of the network to disrupt the work of other users.
  13. Destruction, modification, or abuse of network hardware, software, and data by physical or electronic means (viruses, worms, etc.).
  14. Quoting personal communications in a public forum without the original author's prior consent.
  15. Circumventing or disabling the filter or any security measure.
  16. Disclosing, using, or disseminating any personally identifiable information of themselves or other staff or students.
  17. Engaging in the practice of "hacking" in order to bypass computer and network security for any purpose whatsoever.

Any of the listed violations may result in a loss of access as well as other disciplinary or legal action.

### **Computer Filters and Safeguards**

To the greatest extent possible, users of the network will be protected from harassment or unwanted or unsolicited communication. Any network user who receives threatening or unwelcome communications shall immediately bring them to the attention of a teacher or administrator. Network users shall not reveal personal addresses or telephone numbers to other users on the network. Network accounts will be used only by the authorized owner of the account for its authorized purpose. All communications and information accessible via the network should be assumed to be personal property of the account owner and shall not be disclosed to network users. Network users shall respect the rights of other users on the system. Nothing in this paragraph shall affect the district's right to access the data. Logos will take appropriate measures through the use of hardware and/or software tools in an effort to prevent any user from being exposed to graphic, text, and any other form of obscene, child pornography, or other material that is harmful to minors. This includes using one or more Internet content filtering agents that will remove and/or block inappropriate Internet content related to, but not limited to, any of the following topics:

1. "Adults only" sites.
2. Alcohol.
3. Drugs.
4. Sexual content.
5. Nudity.
6. Violence.
7. Weapons.

8. Tobacco.
9. Gambling.
10. Games (non-educational).
11. Hate or discrimination.
12. Illegal activities.
13. Computer “hacking”.
14. Pornography.
15. Unethical use of information.
16. Sites that require personal identifiable information from students.
17. Social networking sites

These Internet content filtering agents may not be deactivated or circumvented by any Logos computer user for any purpose. Notwithstanding filter implementation, the user retains full responsibility for his/her actions.

### **Computer Security**

System security is protected through the use of passwords. Failure to adequately protect or update passwords could result in unauthorized access to personal or district files. To protect the integrity of the system, the following guidelines shall be followed:

1. Employees and students shall not reveal their passwords to another individual.
2. Users are not to use a computer that has been logged in under another student's or teacher's name.
3. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the network.

Any of the listed violations may result in a loss of access as well as other disciplinary or legal action. [Back to top](#)

### **15. Standardized Tests**

Students in grades one through nine take the Measure of Academic Progress (MAP) Test twice a year: at the start of the year and the end of the year. The Preliminary Scholastic Achievement Test is given to all students in grade ten and may be taken by students in grade eleven. All students in grade eleven and twelve are encouraged to take the Scholastic Achievement Test (SAT) before the end of the first semester of their grade twelve year. There is an additional fee for this test that must be paid by the student. LIS offers students who are not part of the LIS student body an opportunity to take the MAP from Grade 1 through Grade 9 and the Preliminary Scholastic Achievement Test in Grade 10 and 11. There is a 30.00 USD fee for taking these tests if they take the test with the LIS students. If they are not able to take it with the LIS class and require a LIS faculty person to proctor the test, an additional fee of \$20.00 USD will be charged. In addition, students that are not part of LIS may take AP exams at LIS. The student will be charged the full fee of the AP test plus an additional fee of \$20.00 USD to cover the cost of the proctor fee.

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### **16. Language Spoken on Campus**

English is the medium of instruction at Logos. In order to enable all learners to become proficient in English it is imperative for all students to converse in English throughout the school day. There are exceptions to this general rule. Apart from Language classes or special tutoring sessions, no other language is to be spoken at school. The administration will ensure that students who are speaking languages other than English on campus will receive a warning the first time and disciplinary action afterwards. [Back to top](#)

### **17. Exams and Exam Exemptions**

In high school, each core subject will have a semester final exam worth 20% of the semester grade. However, grade

12's may be exempt from a 2nd semester course exam if they have maintained an overall course grade greater than 90% for the second semester heading into the final exam. This information will be provided to the grade 12 student before the exam week starts. [Back to top](#)

## **18. High School Camp**

By agreeing to send their child to Logos International school, all parents agree each year to send their child to the designated camp or service trip. All students are required to attend and participate in the annual high school camp program as it is seen as a core part of meeting our graduation requirements, ESLRs, and curriculum standards. Students who do not attend camp will be in jeopardy of not graduating from Logos International School. [Back to top](#)

## SECTION D: School Rules

### 1. LIS Philosophy of Discipline

It is our intent at Logos International School to instruct every child to obey his or her parents and to show respect to everyone who is in a position of authority or responsibility. Requiring obedience to those in authority provides training for good citizenship. We endeavor to have as few rules as possible and to enforce them through a combination of rewards balanced with the just and consistent application of appropriate consequences. The educational philosophy of Logos International School addresses a commitment to assisting parents in shaping the development of the whole child. Character formation is central to this mission and proper discipline contributes to this formation. Logos International School establishes rules and behavioral expectations from a biblical perspective. “Training children in the way they should go” requires encouraging students to seek to do right. It is our goal that students take responsibility for and help in the process of maintaining discipline, order, and integrity within the school. Students will be taught how to recognize and confront wrongdoing, resolve conflicts, and forgive one another. We realize that learning and applying these principles is a long-term process, but we are confident that the reward will be worth the effort for students, parents, the school, and society. It is vital for parents and students to realize that maintaining an orderly atmosphere in the school and the classroom is critical to the learning process. As in all other areas of education at Logos, *love* and *forgiveness* are an integral part of the admonition of a student.

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### 2. Student Behavior Policy:

The following rules are those essential policies that all students are required to know and follow:

- 2.1 Students are expected to follow basic Christian standards of behavior and conversation.
- 2.2 Prompt and cheerful obedience is expected of all students.
- 2.3 There should be no talking back or arguing with teachers or staff.
- 2.4 Requests from the teacher or the teacher’s assistant should not have to be repeated.
- 2.5 Guns, knives, or other weapons are not allowed on school premises or vans.
- 2.6 Students must follow all technology guidelines. See **Logos International School Acceptable Use Policy**.
- 2.7 Students are expected to treat all school material, equipment, and facilities with a sense of responsibility and care. [Back to top](#)

#### 2.1 STUDENT TRANSPORT CODE OF CONDUCT/BEHAVIOR POLICY.

Logos International School provides students with van service for their convenience and safety. In order to keep the ride to and from school safe for everyone students must behave in a responsible and respectful manner. Following the rules below will help to keep our vans safe and comfortable for everyone. All parents are required to sign a code of conduct policy along with the student.

1. Students being transported on school vehicles are considered to be under the supervision and authority of the van attendant and/or the driver.
2. Students who travel on Logos School vans are required to accept the authority of the Van Assistant at all times.
3. Students are to remain seated at all times while the van is in motion.
4. Students are to keep hands, head, and feet inside the van and are not to throw anything out of the vehicle.
5. Students may be assigned seats by the driver/attendant.
6. Students shall converse in normal tone. Loud or vulgar language is prohibited.
7. Students shall keep the vehicle clean and must refrain from eating in the vehicle or otherwise causing any

- damage to the vehicle.
8. Students are only to leave the van at their designated stop unless prior notice has been given or are directed to do so in the case of a breakdown/accident.
  9. Students are expected to remain with their van assistant in the case of a breakdown/accident until alternative transport is arranged or until a parent or known guardian comes to pick them up.
  10. No bad language or disrespectful or aggressive behavior will be tolerated on Logos International School transport. This includes not touching others possessions, keeping your hands to yourself, and not speaking inappropriately to others.
  11. All students who travel by Logos vans have to accept the responsibility of being at their pick up points both before and after school by the 'school set times' or they will be left behind.
  12. Failure to follow this policy may result in one of the following consequences: Detention, being banned from van travel for a designated period determined by the School Principal, the offence will be communicated home to the offending student's parents.

If a student does not adhere to the above stated rules and regulations he/she may have to forfeit the right to use this service for a certain period.

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### **3. Modes of Discipline:**

Common discipline will be enforced incrementally by means of:

- 3.1 "Timeout" where the student is removed from his peers for a short period of time.
- 3.2 Issuance of chores, or tasks, to be carried out after school, during a recess, or play time.
- 3.3 Parent/Teacher conference.
- 3.4 Suspension.
- 3.5 Expulsion (this is seen as an extreme form of discipline but may be necessary under certain conditions).

In fairness to all students and their families no student is allowed to be disruptive to the process of instruction or to ill-treat another student. The ultimate responsibility of the behavior of the child belongs to the parent. [Back to top](#)

### **4. Behavior That Will Warrant Discipline:**

While a major part of discipline will be administered in the classroom by the teacher there are six basic breaches of behaviors that will automatically necessitate discipline by the administrator. These breaches of behaviors are identified as follows:

- 4.1 Disrespect shown to any staff member. The staff member will be the judge of whether or not disrespect has been shown.
- 4.2 Dishonesty in any situation while at school, including lying, cheating, and stealing.
- 4.3 Rebellion, i.e. outright disobedience in response to instructions.
- 4.4 Continued disruption in the classroom.
- 4.5 Obscene language (obscene being defined by the instructor or administrator).
- 4.6 Violence and aggression, i.e. striking in anger with the intention of harming another student, anyone else, vandalizing school property itself.

If a situation requires a more serious or sterner form of discipline than simply a timeout or issuance of chores, etc., the administrator will immediately contact the parents for a conference before taking a final action. However, in order to keep other students safe, some circumstances will require the immediate removal of a student from the classroom or school premises and a conference with the parent will be scheduled as quickly as possible. If parents are not available for a conference, the administration may have to take final action towards the student without any

conference taking place, and the parents will be informed of this action via email or phone. [Back to top](#)

## **5. Rights and Responsibilities:**

Each student at LIS has rights and responsibilities which accompany membership in school community. While this is not an exhaustive list of rights and responsibilities, it is meant to provide students and parents with expectations for and of the school and responsibilities of students.

### **5.1 A LIS student has the right to:**

- a) be treated with respect
- b) be provided an educational program and atmosphere conducive to successful academic development and personal growth
- c) be given clear and timely information on the school's rules and regulations
- d) express their views without fear or intimidation [Back to top](#)

### **5.2 A Logos student shows:**

#### **A. Respect for the learning process by:**

- a) listening to others, both teachers/staff and students
- b) being honest in the completion of school work
- c) avoiding disruptive behavior
- d) attending classes regularly and promptly
- e) following school rules and regulations

#### **B. Respect for others by:**

- a) being courteous and respectful to all
- b) welcoming and assisting newcomers
- c) demonstrating respect for other cultures
- d) avoiding name-calling, foul language/behavior, and bullying
- e) behaving in a civilized way

#### **C. Respect for property by:**

- a) helping to maintain a pleasant, clean, and safe environment
- b) taking good care of school property
- c) being a good steward of school equipment and facilities
- d) showing honesty and integrity with regards to others' belongings

#### **D. Respect for authority by:**

a) following school rules and regulations

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## **6. Attendance Requirements:**

Students enrolled in Logos International School are expected to attend all prescribed classes, i.e. parents and/or students may not choose which or how many classes to attend. A record of attendance for each student will be kept by his/her homeroom teacher and classroom teacher. The total number of days absent and days present will be recorded on the student's quarterly report card for homeroom and each class. The school office is to be notified by the child's guardian no later than the morning of the student's absence and a written note must be given when requested.

### **6.1 Morning Tardies**

In order to take part in our school students agree to abide by the rules of our community. This also includes showing up on time for homeroom at 8:05 am. If a student has acquired, intentionally or unintentionally, three lates in a quarter, he/she will receive an after-school detention (to be served within a reasonable time frame). Each subsequent late in a quarter will result in a 1 hour detention. However, if there seems to be (at the administration's discretion) no regard to attend school on time a student may be asked to leave the school grounds and serve an immediate out-of-school suspension. Therefore, by not abiding with the rules of attendance of our school community the student has excluded himself/herself from taking part in the rest of the school community activities for that day.

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### **6.2 Absences for Middle and High School students**

All absences must be reported to the office. There are no longer excused or unexcused absences. If you anticipate your child being gone for more than 5 school days, please meet with the administration prior to the absence.

A meeting will be arranged for students and parents when a student is absent for more than 5 consecutive days or 9 classes in a specific subject area in one semester. In this meeting, we will discuss the importance of attendance, ways to complete missing assignments, and possible loss of credit.

A Leadership Board meeting may be arranged after 18 days of absences during a school year to determine if the students will receive passing grades and course credit. This meeting could also determine future enrollment at Logos.

A high school student who has an absence during a final exam will receive a grade of incomplete (INC) in the pertinent course until the missed exam is completed.

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### **6.3 Makeup of School Work**

If a student knows that he/she will be absent from a class the student must obtain an Absence Form from the school office. If the student is absent due to a school event no note is needed. The student must have each teacher fill in the Absence Form to ensure that all school work is appropriately managed.

An adequate time arrangement for any loss of instructional material or missed class work must be made with the teacher before or after the absence. A missed test will have to be made up as determined by the teacher. If a student is only absent the day a paper is due, he/she will be expected to turn in the paper the day he/she returns.

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## **6.4 Maximum Absences for Elementary**

In the event the total number of **unexcused** absences for one quarter is equal to or exceed ten days in one quarter the elementary school student will not receive credit for that time period. In the event a student is absent from a class or from school (whether it be **excused or unexcused**), for more than ten days during one quarter the student's parents will meet with the administrator (and teacher/s if necessary) to determine whether the student will receive an (I) Incomplete, a letter grade, a passing mark (P), or a failing mark (F) on his/her report card. For elementary students, quarters are considered an on-going progress report. Generally, if an 'I' is placed on a report card, a teacher has been unable to determine a student's grade (mainly based on too many absences in a quarter). This 'I' is in place of giving a student an 'F'. An 'I' does not affect the final grade directly. However, for some students there could be a correlation between early absences and missed class work with later content understanding and effectiveness. [Back to top](#)

## **6.5 Mandatory Fine Arts performance attendance is required**

Please appreciate that all students work very hard to prepare for these school events and when students do not show up to play their part in a production or concert the quality of the performance is affected. Missing students can negatively affect dances, choral, acting, or musical parts of a show that affect other fellow students and add a high level of stress to everyone involved in a performance. In elementary, please be aware that due to the missing attendance the student's music grade will be marked N or U for the quarter. In middle school or high school, the missing concert can result in a failing quarter or failing semester grade. [Back to top](#)

# **7. Elementary Student Pick-up and Drop-off**

## **7.1 Drop-off**

School start time for elementary is 8:10am. School gates open at 7:30am and students are supervised by the Logos teaching staff. For your safety, please use the sidewalks on campus. Students arriving after 8:10am must obtain a late slip from the main office before going to the classroom.

## **7.2 Pick-up**

Students are dismissed at 3:10pm. All elementary students need to be picked-up by 3:30pm unless they are involved in After School Program or Homework Club. Students in these programs must be picked-up by 4:30pm. High school students are permitted to pick-up their siblings only if they are able to provide direct supervision (within eyesight) for the student. Middle school students are NOT allowed to pick-up or supervise elementary siblings. Any student not picked-up by 3:30pm will be taken to the elementary computer lab for further supervision and the parent will be charged \$2 -\$5 late pick-up fee (3:30-3:45=\$2; 3:45-4:30=\$5). Students need to be picked-up and off-campus by 12:15pm on Early Release Days.

## **7.3 Pick-up Cards**

All elementary parents/guardian will need a pick-up card for student pick-up. A card can be made in the main office. Any high school student picking up a sibling will need to have a photo of the sibling added to their ID card in the main office. First pick-up card is free. Replacement cards cost \$5.



## **8. Student Dress Code Guidelines: Uniforms and Dress Down Days**

Logos International School has a school uniform both for boys and girls. The following guidelines include:

### **8.1 Elementary**

#### **BOYS**

Slacks or shorts, either beige, black, or navy blue in color are to be worn with a blue (oxford) shirt. Shorts and slacks may not have extra pockets on the side of the pant leg (e.g. cargo pant style). Shorts should be loose-fitting and of a length meeting the top of the kneecap. An undershirt may be worn, but it must be a solid white, gray, or black color without any logos or designs showing. A standard P.E. uniform is required for all students and is available for purchase at the school office. [Back to top](#)

#### **GIRLS:**

Skirt, slacks, capris, or shorts, either beige, black, or navy blue in color, are to be worn with a light blue uniform shirt. Shorts and slacks may not have extra pockets on the side of the pant leg (e.g. cargo pant style). Shorts and skirts should be loose-fitting and of a length meeting the top of the kneecap. An undershirt may be worn, but it must be a solid white, gray, or black color without any logos or designs showing, and it should be tucked in when appropriate. A standard P.E. uniform is required for all students and is available for purchase at the school office. [Back to top](#)

### **8.2 Middle School**

#### **BOYS**

Slacks or shorts, either beige or navy blue in color with a maroon red or white button down dress shirt. Black shorts are acceptable. A necktie is optional. Slacks may not have extra pockets on the side of the pant leg (e.g. cargo pant style), and should not be rolled on the bottom or touching the floor when standing without shoes. Shirts must be tucked in unless having purchased a flat bottom tailored shirt. An undershirt may be worn and tucked in, but it must be a solid white, grey or black color without any logos or designs. A standard P.E. uniform is required for all students and is available for purchase at the school office. [Back to top](#)

#### **GIRLS:**

Skirt, slacks, approximately knee length shorts or capris (administrative discretion shall determine if length is too short), either beige or navy blue in color are to be worn with a maroon red or white blouse. Black knee length shorts are acceptable. Slacks may not have extra pockets on the side of the pant leg (e.g. cargo pant style), and should not be rolled on the bottom or touching the floor when standing without shoes. The blouse and skirt should amply cover the midsection of the torso when arms are raised. An undershirt may be worn, but it must be a solid white, grey, brown, or black color without any logos or designs. A standard P.E. uniform is required for all students and is available for purchase at the school office.

### **8.3 High School**

## **BOYS**

Beige or navy blue slacks or knee length shorts are to be worn with a royal blue or white button down dress shirt. Black knee length shorts are acceptable. A necktie is optional. Slacks may not have extra pockets on the side of the pant leg (e.g. cargo pant style) and should not be rolled on the bottom or touching the floor when standing without shoes. Shirts must be tucked in unless having purchased a flat bottom tailored shirt. An undershirt may be worn and tucked in, but it must be a solid white, grey or solid black color without any logos or designs. A standard P.E. uniform is required for all students and is available for purchase at the school office. [Back to top](#)

## **GIRLS:**

Skirt, slacks, approximately knee length shorts or capris (administrative discretion shall determine if length is too short; two inches above the knee), beige or navy blue in color with a royal blue or white blouse. Black knee length shorts are acceptable. Slacks may not have extra pockets on the side of the pant leg (e.g. cargo pant style), and should not be rolled on the bottom or touching the floor when standing without shoes. The blouse and skirt should amply cover the midsection of the torso when arms are raised. An undershirt may be worn, but it must be a solid white, grey, brown, or black color without any logos or designs. A standard P.E. uniform is required for all students and is available for purchase at the school office.

**\*Pre K students are exempted from wearing school uniform.** However, a standard P.E. uniform is required for all students and is available for purchase at the school office.

Logos is a place of work for both teachers and students and it is important that all students at Logos International School demonstrate neat and modest personal hygiene and grooming habits during school. A Scriptural pursuit of maturity and moderation applies to our dress code. Parents have the prime responsibility to send their children to school with the correct dress and grooming. Some guidelines for dress are as follows: [Back to top](#)

### **8.4 Dress Down Days**

Logos will schedule dress down days several times during the school year. Students are free to choose what they wear, but they should reflect Christian modesty and neatness.

Females may wear jeans, slacks, capris, skirts, shorts, or dresses. Skirts, shorts, and dresses should not be any shorter than two inches above the knee. Leggings may be worn under skirts or dresses. Sleeveless shirts and tops are acceptable if the sleeves are at least three inches in width and the top is modest. Low-cut tops that reveal cleavage or shirts that reveal the midriff should not be worn to school.

Males may wear jeans, slacks, or shorts. T-shirts with an appropriate logo, polo's, and button down shirts are acceptable.

## **9.Student Dress Code Guidelines: Personal Hygiene/Appearance**

8.1 Clothes should be clean and neat with the shirts tucked in and shoes tied and laced up.

8.2 Clothes should be worn as designed and fitted well.

8.3 No unusual body piercings or tattoos.

8.4 Hats or gang paraphernalia on school grounds are prohibited.

8.5 No derogatory or revolutionary emblems or marks are to be displayed or worn on necklaces, clothes, notebooks, hair, or any other tangible presentation.

8.6 Hairstyle, accessories, make-up, etc. should not draw undue attention to the student (except on Crazy Hair Day).

8.7 All jewelry must be discreet. Girls may wear one earring in each ear no longer than earlobe. No other types of piercing jewelry are allowed. Single strand necklaces or a medallion no larger than one inch may be worn. Studed

and/or Gothic jewelry may not be worn at any time. All jewelry must be in keeping with the positive Christian atmosphere in the school. As children are expert in finding ways to stretch the spirit of the rule without breaking the rule the administrator has the authority to make final determinations regarding whether or not a student has violated this policy. The school administrator may determine the necessary action to be taken in order to rectify any infraction of this policy, including sending a student home, suspension, or dismissal. [Back to top](#)

## **10. Student Fund Raising**

All fund raising activities at LIS, e.g., students club etc. must be approved by the administration. [Back to top](#)

## **11. Money and Valuables**

10.1 Parents should discourage students from bringing excessive amounts of money, expensive gadgets, or other valuable items to school. The school tries to insure a safe and secure environment to the students and staff but the ultimate responsibility of a person's belongings rests on the individual.

10.2 Students are responsible for any electronic devices they bring to school. They are prohibited from using such devices in a manner that may be "detrimental" to school standards or environment. Students are strictly prohibited from bringing any material or device that may be of a potential danger to any other individual or school property.

10.3 The school reserves the right to confiscate such items and take necessary disciplinary action against the student who violates this rule. [Back to top](#)

## **12. Personal Property and Supplies**

Elementary: Necessary school supplies will be purchased by the school. Parents will need to pay the school supply fee the first week of school.

Middle and High School: Parents are responsible for providing classroom supplies for their children. A list of necessary supplies will be given out on the first day of the school. Parents are urged to carefully label their children's belongings, supplies, or any personal items used at school. [Back to top](#)

## **13. Boy/Girl Relationships**

LIS is a Christian school and adheres to high moral standards. LIS students should present a positive example of wholesome relationships at all times, including all co-curricular activities. Any outward signs of affection, such as physical contact, must be avoided. [Back to top](#)

## **14. Damage to School Property**

Anyone who damages/destroys property on campus will be responsible for the repair or replacement costs. This includes graffiti, writing on furniture, scratching, and improper use of school materials, equipments, and supplies. [Back to top](#)

## **15. Lockers**

1. Middle and High school students will be assigned a locker at the beginning of each year.
2. A student must purchase their own combination lock, and this combination must be given to their homeroom teacher.
3. The school reserves the right to have access to the lockers at all times.

4. Lockers are school property and therefore should be treated with care.
5. Lockers may be inspected to insure that they are being properly used and kept clean.
6. Any picture inside the locker must meet the decency standards of the school.
7. It is a duty of the students to keep the lockers clean and tidy.
8. Fines may be assessed for an untidy locker. All valuables must be kept in the lockers.
9. Students who are unable to follow the guidelines may lose the privilege of having a locker. [Back to top](#)

## **16. Library Guidelines:**

1. Library hours will be set between the teachers and the librarian at the beginning of the year for class visits.
2. Students may use the library outside those hours if there is a supervising adult on duty.
3. All books have to be checked out. If a student takes a book without checking it out he/she may lose his/her library privilege.
4. During class visits, the students must be under teacher's supervision. Students are encouraged to ask for the librarian's assistance if necessary and should respect the rights of others by providing a quiet atmosphere to read and study.
5. Students above Grade Two may check out two books at a time and can make a request for further books if required for research or study purposes.
6. The set loan period is fourteen days. This can be extended if a personal request is made to the librarian.
7. All borrowers are responsible for the book loans taken out under their name. A minimum replacement fee of \$20.00 per book will be charged to them if the book is not returned after fourteen days.
8. Students using the library for study hall are responsible for putting any books that they use back into its appropriate place at the end of their study period.
9. Students are not permitted to use their cell phones in the library, unless it is used during their personal time (break, lunch, after school). They can check out a laptop if they need internet access.
10. All parents are welcome to come into the school library to read or check out books with their child after regular school hours (8:00 am - 3:15 pm) Monday to Friday assuming that the library is open. Parents can make alternate arrangements through the office and through the librarian if they would like to come in during the day. Parents of students who attend LIS are encouraged to borrow books from the library. The policy is as follows:
  1. Parents who have a parent card/pickup card may bring that card to the library and register to borrow books.
  2. Parents who do not have a card may request one from Dalis in the office and then register the card in the library.
  3. The first card is free. However, there is a \$5.00 fee charged for replacement cards.
  4. Cards must be presented each time books are borrowed from the library.
  5. Parents may borrow up to 10 books per family. This does not include books borrowed by children attending LIS.
  6. Books may be borrowed for a period of two weeks and in many instances can be renewed by visiting the library or emailing Mrs. Ralph at [cralph@asianhope.org](mailto:cralph@asianhope.org)
  7. Any lost or damaged books must be paid for in a prompt manner. Lost/damaged fee schedule is available in the library.
  8. All books must be returned no later than May 20, 2016. The school student policy on unreturned resources applies and students will not receive their report cards if any library books are outstanding on their parents' cards.
11. The use of this library, especially after school, is a privilege. If students are using the library after school they should respect the facility by:

- Cleaning up after themselves.
- Picking up garbage and placing it in the trash.
- Replacing cushions or any other furniture that has been moved to its original place.
- Removing water bottles
- Not bringing snacks and drinks (other than water) into the library.

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## 17. Closed Campus Rules

1. LIS operates on the basis of a closed campus. Once the student arrives on campus in the morning he/she is not permitted to leave the campus until dismissal time in the afternoon. All students must be off campus by 5:00pm. The following exceptions may apply:
  - 1.) Students who have checked out from the office with parent/guardian permission.
  - 2.) High School students can pick up bubble tea at the gate and return immediately to campus.
  - 3.) MS/HS students who are participating in morning practices are permitted to leave in the morning and return to school.
  - 4.) High School students wearing blue shirts or with a student ID card are permitted to leave and return after school hours.
  - 5.) Logos Sports: Students playing or watching games are allowed on campus, but must leave when the game is finished. Also, athletes returning back to campus must leave campus as soon as they return.
2. The closed campus policy implies that students may not bring visitors to the school without obtaining permission from the school office the previous day. Classroom visits require advance notice and permission from the principal.

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## 18. Field Trips

1. Short trips to various places of interest will be included in the academic program.
2. There may be an extra charge for field trips that will be determined by the class teacher in conjunction with the administration.
3. Policies regarding students' appearance and behavior will be maintained on field trips. However, a more casual dress may be permitted on some field trips. The nature of the trip will determine the dress mode.
4. The school will try its best to take all the possible security and safety measures (within its means) on study tours and field trips. However, the school may not be held responsible for any unforeseen situation such as weather condition, accident, injury, and illness etc.
5. All students will be required to get a written approval from their parents to go on a trip.

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## 19. Student Checkout (Middle and High School)

Students are responsible for returning or cleaning the following:

1. All class textbooks (or other books) must be returned or fines paid.
  - lost original book: minimum \$50, Lost copied Book: \$10, Book Damaged: \$15

2. Library books returned and fines paid
  - Missing books (minimum \$20/book)
3. School Locker
  - Damaged door \$10
  - Missing or unrepairable door: \$20
  - Stickers/tape: \$5
4. Art Supplies
5. School-purchased athletic uniforms handed in
  - Shorts: \$10
  - Shirt: \$10
6. Computer Network Storage deleted

No student is to receive their report card until a form displaying the above information is handed in and signed by the homeroom teacher. [Back to top](#)

## **20. Ordering Food On Campus and Eating Outside the Cafeteria**

Students must follow the following guidelines when ordering food from off campus:

1. All orders may be placed with a phone call or text, but it must not done during class time.
2. All food and drink orders must be received during lunch in person. Deliveries will not be taken by the office nor will money be left in the care of the office or any other staff.
3. During the lunch period food must be eaten in the cafeteria. A teacher may give students special permission to eat outside of the cafeteria but that teacher is then responsible to ensure that all plates and cutlery are returned to the cafeteria and no mess is left behind.
4. No food or beverages may be brought into the classrooms unless prior permission has been given by the teacher. Students are not allowed to bring in anything; it is a privilege. If students have not finished their food or drink before class starts don't complain to the teacher if they ask you to throw it away. It is the student's responsibility to get prior approval and be responsible.
5. Elementary and middle school students may not order beverages from off campus.

## **SECTION E: Communication with Parents**

### **1. Classroom Visits**

If a parent has a specific reason to visit a child's class, arrangements must be made with the teacher ahead of time. This may be done by contacting the teacher through the school office. Such visits must be brief and every attempt should be made by visitors not to disrupt the class. [Back to top](#)

### **2. Parent/Student Orientation**

As we consider the role of parents to be vital to each student's success, at least one parent is required to attend family orientation before the child's initial admission to school. Students of parents not attending the orientation will not be allowed admission to classes until arrangements approved by the administrator are made. [Back to top](#)

### **3. Parent/Teacher Conferences**

Each year parent/teacher conferences are scheduled at the end of the first quarter for grades preschool through five. Additional conferences may be scheduled by either the parent or teacher as the need arises. Although, we understand some situations necessitate an unannounced visit, as a courtesy to our faculty, it is advisable to schedule an appointment before meeting the teacher. [Back to top](#)

### **4. Report Cards**

The report card is issued to students for delivery to the parent/guardian at the close of each grading period. However, no report cards will be given to students whose families have outstanding balances from late tuition payments to unpaid fees, etc. The report card will be held in the office until the account is cleared. Furthermore, no academic information will be forwarded to any other school or agency for a family whose tuition fee is overdue. [Back to top](#)

### **5. Progress Reports**

Every student who is receiving a poor or unsatisfactory grade in any subject will receive a progress report indicating his/her performance three to four weeks before the end of the grading period. Additionally, parents are strongly encouraged to follow the progress of their child and be proactive in arranging conferences and intervening when there are trouble areas. [Back to top](#)

### **6. Telephone Communications**

Parents may call the office and leave a message for a teacher to return the call at his/her convenience since teachers do not leave the classroom to receive telephone calls except for emergencies. Additionally, unless there is a family emergency, students are not allowed to leave the classroom to receive phone calls. [Back to top](#)

### **7. Extra-Curricular Activities**

The primary objective of Logos International School is to provide a quality education to students within a Christian context. Extra-curricular activities have their own distinct but essential and integral role in achieving this goal. They are, however, not meant to overshadow the importance of the core curriculum but to serve as an extension of the academic courses. Extra curricular activities aim at providing opportunities to train and focus on a goal, test it in an

authentic situation, build sportsmanship, and deal positively with the results. LIS promotes and encourages such activities to help students achieve a harmonious development in mental, spiritual, physical, and social areas of growth. LIS is committed to providing a rich and diverse program in extra curricular activities to supplement students' needs toward holistic growth. [Back to top](#)

## **8. Resolution of Disputes and Grievances Policy**

**Objective:** To establish Biblical guidelines for the resolution of disputes or grievance at Logos International School when other appropriate efforts in responding to complaints/concerns have failed to bring about a resolution. [Back to top](#)

### **A. Students to Teacher**

Any dispute or grievance must first be presented to the teacher by the parent(s) or by the student with their parent(s) provided the student is mature enough to do so respectfully. If a resolution is not reached, the parents may appeal by way of written request for a hearing before the school administration.

### **B. Parents/Guardians to Administrator**

If parents or guardians have a grievance regarding the general operation of the school or regarding situations involving their child, they should bring such concerns to the school administrator. If a resolution is not reached, the parents may appeal by way of written request for a hearing before the Asian Hope Director of Education.

### **C. Parents/Guardians to Asian Hope Director of Education**

If parents or guardians have a grievance directed towards the Asian Hope Director of Education, they should state the grievance and a request for a meeting in writing with the Director of Education. Based upon the nature of the grievance, the Director of Education will determine whether or not the meeting should take place. If the Director of Education determines the grievance does not merit a meeting, the parent/patron will be required to drop the issue. [Back to top](#)

## **SECTION F: General Information**

### **1. Health Policies**

#### **1. Communicable Disease Policy:**

In order to provide a healthy environment for your child, we have made some guidelines for parents to use when deciding if a child should be sent to school.

The following symptoms are typical of diseases that can spread:

- An oral temperature over 100 F (or 37.7 C)
- Nasal drainage that is yellow or green in color
- A cough that has yellow or green mucous
- Vomiting and diarrhea
- Swollen and sore throat with swollen glands



- Uncovered infected skin sores

We kindly ask that children with these symptoms wait to return to school until they are fever free for 24 hours, have been on antibiotics for 24 hours if required, or have stopped vomiting or having diarrhea for 24 hours.

**Students who develop a fever or who are vomiting at school will be sent home.**

## 2. Lice:

Research has shown that pediculosis (lice) is not usually spread through contact at school but at sleepovers. If you think your child may have lice, please have him/her see the school nurse, and she can recommend a treatment, if necessary.

## 3. Medication Policy:

If your child requires routine medications during the school day, please contact our nurse. As a rule:

1. No medication of any kind is administered in the office without a parent's consent.
2. Students who take prescription medication at school must leave the medication and written instructions with the school office, unless prior arrangements with the school nurse have been made.
3. Parents should give their child's medications only to the school office. If a parent is unable to come into the office (their child takes the school van), they may give the medication to the van monitor to pass on to the office. Clear written instructions for administering the medication must be given to the office staff (or van monitor).
4. The medication must be prescribed to the student taking it.
5. Students will be permitted to go to the office at the times the medication must be given.
6. Students may not carry any medication with them while at school unless prior arrangements with the school nurse have been made.
7. The following medications may be on hand at the school and can be administered with parental approval:
  - Tylenol for aches and pains
  - Benadryl for allergic reactions
  - Tums when needed for stomach pain

## 4. Special Needs:

Temporary or permanent physical needs that may affect a child's school program and/or well being should be communicated to the office or school nurse. Physical education and recess restrictions must be communicated in writing. The reason and time period should be included.

## 2. Emergencies/Accidents

All accidents occurring at school or a school related activity, regardless of how slight the injury or damage may be, must be reported to the teacher in charge of the class or activity. When students are ill or injured, their parents will be notified as soon as possible. In case of a more serious problem, the parents can direct the school as to what medical facility they would like their child to be taken via an ambulance or via parent pick-up. If the school is not able to contact the parents in case of a serious problem, the student will be taken to the clinic/doctor specified in the emergency report submitted by the parents or, if possible, the closest emergency clinic. Minor scratches and bruises will be treated with ice and/or bandages and antiseptic at school. [Back to top](#)

### **3. Inclement Weather**

Inclement weather (rain storms/flooding) may dictate the closing of school either prior to or during the school day. Logos International School recognizes that weather and road conditions vary throughout the area and expects parents to use their discretion when making decisions regarding their child's school attendance on days of inclement weather. [Back to top](#)

### **4. Lost and Found**

Lost and found items are placed in a cabinet outside the office. Students will be contacted if lost and found items are marked with their name. Items not claimed at the end of a calendar month will be donated to charity. All parents are strongly encouraged to mark all of their children's belongings (lunch boxes, bottles, swim-suits, etc.) with their names. [Back to top](#)

### **5. Lunches and Snacks on Campus**

1. Students may bring their own lunch or purchase lunch at the school cafeteria. Parents who bring their child(ren)'s lunch to school should mark them and give them to the guards to place in the designated area in the cafeteria.
2. Snacks are sold during lunch time for MS/HS students only.
3. Snacks are sold after school on campus by approved vendors. Students and parents are responsible for the choice of snacks purchased. [Back to top](#)

### **6. Printed Material and Media Policy**

1. The Administration must approve any and all printed material (brochures, posters, letters sent home with students, etc.) before being distributed or displayed on campus.
2. Printed materials must be submitted to the office for approval the day before they are to be sent home or displayed.
3. The school administrator is the only school employee authorized to speak to the news media on behalf of Logos International School.
4. Staff members, parents, and students are requested not to communicate in such a way to the news media that would convey authority in regard to school policies and practices.

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### **7. Buying and Selling on Campus**

At no time are students permitted to buy or sell items and/or services to/from other students while at school or attending school sponsored events or activities. No items, including food, may be sold on campus or the parking area without authorization from the administration. Students must abstain from getting involved in any type of business dealings with anyone at school. [Back to top](#)

### **8. Student Record Release**

No records will be released until a family's account is paid in full or an acceptable arrangement has been made. [Back to top](#)

## **9. Telephone Usage**

Students may not use the telephone unless they are allowed by the teacher or office staff. [Back to top](#)

## **10. Visitors on Campus**

All visitors must sign in the guard's register and then report to the school office. Please do not go to your child's classroom first as this causes disruptions. [Back to top](#)

## **11. Student Government**

LIS promotes student leadership through the Student Government. Officers are elected by student peers and supervised by the student government advisor(s). This group plans periodic school activities throughout the school year and extends its services on various school events and occasions. [Back to top](#)

## **12. Immunization and Health Related Information**

Logos International School requires parents to provide and maintain proper immunization records of their children. Parents are given a health report sheet to fill in at the time of admission of their children. Parents must provide all the necessary information about their child's immunization schedule and medical history. [Back to top](#)

## **13. Handicapped Children**

Children with physical or emotional handicaps will only be accepted, when and if, appropriate facilities and personnel are available at school to handle such situations.

## **14. Books and Supplies**

LIS provides all the textbooks to the students at all levels. They are also provided basic stationery items and facilities at the school. However, MS/HS students must buy their own notebooks, pencils, pens, erasers, sharpeners, calculators, etc. School supplies for elementary students will be purchased by the teacher and the parents will be billed the first week of school. Since all the textbooks are loaned out to students, they will have to pay for a lost book. [Back to top](#)

## **15. Exemption/Excuse from Physical Education**

If there is a reason for a child to miss Physical Education, a note requesting permission for an excuse should be obtained before the student reports to the PE class. To miss more than two consecutive class periods, a note from a doctor will be required. Physical Education is considered as an important part of the educational program and students are required to participate except in rare situations or occasions. [Back to top](#)

# SECTION G- SCHOOL ATHLETICS

## 1. Introduction

Logos is an uncommon place here in Cambodia. As a quality international school, we are already uncommon because we provide a very good education for our students. We also provide a very uncommon Christian Worldview education that should not change when we enter the area of athletics. Today, amateur athletics around the world is heavily influenced by professional athletics and the behavior they model (good and bad). There are many players, coaches, and spectators who believe they have the right to behave rudely or poorly when things are not going their way. We need to do things differently. We need to do things better than that. We are called to honor God with what we do and what we say at all times (and this includes the sports arena)! In 1 Corinthians 10:31 it says “whatever you do, you must do all for the glory of God.” Many people are watching us in the area of athletics for better or worse. We must look to participate in athletics in a way that showcases Christ’s love. We must compete to the best of our ability, and we must show a high level of class and sportsmanship towards other school’s players and fans. We must model this behavior to our community. The coaches, student-athletes, parents, alumni, and fans must model sportsmanship, integrity, and excellence! [Back to top](#)

## 2. Organizational Chart

LOGOS INTERNATIONAL SCHOOL MISSION STATEMENT

LOGOS ATHLETIC PHILOSOPHY

EXPECTATIONS

CODE OF CONDUCT

On Attitude and Sportsmanship

For Coaches

On Relationships

For Parents and Guardians

On Winning

For Student Athletes

On Playing Time

On General Conduct

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## 3. Logos Mission and Vision Statement

### Mission:

Logos International School is dedicated to academic excellence in providing a well-rounded, quality, Christian education to students from all ethnic and socio-economic backgrounds. Upon graduation, students will be equipped to view all aspects of life from a biblical perspective, to serve and help transform their communities for Christ, and to pursue further education.

### Vision:

Every student is a spiritually maturing, academically equipped, and socially responsible individual.

## **4. Logos Athletic Philosophy**

Athletics is a prevalent part of our world, and it is an important part of our school. Logos is dedicated to the purpose of providing a sound athletic program integrated with a Christian view of God, the world, and competition. Involvement in athletics must be positive, constructive, and a growing Christian experience for players, managers, coaches, parents, and the school in general. In order for this to occur we encourage all those involved to be guided by the following expectations. [Back to top](#)

## **5. Expectations**

### **1. On Attitude and Sportsmanship**

Every sport is a game of attitude. The attitude portrayed must not be one of conceit but one of enthusiasm. Enthusiasm should be directed towards good sportsmanship by supporting and encouraging team members and not by trash-talking opponents or arguing with referees. Competition cannot take place without the opposition or the referees; therefore, it is imperative to give them the proper respect. It is especially important to do this as good witnesses for Christ.

### **2. On Relationships**

Teammates, coaches, and opposing team members must always be respected as persons of value in the sight of God. Relationships should be built on Christian principles. Loyalty, discipline, and sacrifice are encouraged to develop positive character and promote team spirit and unity. Characteristics of egotism, selfishness, and jealousy should be repressed. [Back to top](#)

### **3. On Winning**

Athletics are competitive. Our goal is to win. Winning is one way to measure success but not the only way and certainly not the most important way. Our Christian witness is most important and must never be compromised for the sake of winning.

### **4. On Playing Time**

Students have the “right” to try-out for a team. However, it is a “privilege” to be chosen to be a member of a team. It is during practice that a player earns the “privilege” to play in a game. As many athletes as possible will be given playing time but each player will not necessarily play in every game. Players will be expected to attend all practices even though they might not be given playing time in all games. At the middle school level, it is highly encouraged to give even amounts of playing time during the season, while potentially changing the playing time for the season ending tournament. The high school coach can designate playing time as deemed appropriate. [Back to top](#)

### **5. On General Conduct**

We are all role models. Being a coach, athlete, parent, or spectator brings about new responsibilities that we must accept. Many people will know us by our appearance at games and by observing our actions. Our conduct should always be such that it brings credit to us, our team, our school, and that it brings glory to God. [Back to top](#)

## **6. Participation Fee Schedule for Middle and High School**

Each student will be charged a participation fee for each season they play. If a student plays multiple sports the fee will go down each time. All fees are to help pay for officials, travel costs, and/or field rentals. The fee schedule is as follows:

- *1st sport: \$35*
- *2nd sport: \$30*
- *3rd sport: \$25*

## **7. Eligibility**

Student athletes are expected to maintain a minimum level of academic excellence in order to participate on school-sponsored athletic teams. A student athlete who has 1 F or 2 Ds at the end of quarter will be ineligible to play in games until the end of the next grading period. At that time, current grades will be re-evaluated to determine further eligibility. (Bi-weekly progress reports can reinstate their eligibility.)

## **6. Parent's/Guardian's Code of Conduct**

### **1. General Conduct**

As a fan and a parent you are an important role model. Being a parent and a fan brings about new responsibilities which you must accept. Many people will know you by your appearance at games. These people will be observing your actions. Your conduct should always be such that it brings credit to yourself, our team, and Logos. Most importantly, your conduct should bring glory to God.

### **2. Decisions**

Accept decisions and calls of the referee without question. Their decisions are final and you will not change their minds. Questioning their calls only aggravates the referees and hurts our Christian witness. Respect decisions of the coach. Criticism in the stands is hurtful, undermines team unity, and drives coaches away. We are being held to a higher standard by the community around us. [Back to top](#)

### **3. Respect**

Treat players, coaches, opponents, and referees with the respect you would wish them to accord you. Teammates, coaches, and opposing team members must always be respected as persons of value in the sight of God. Relationships should be built on Christian principles. Loyalty, discipline, and sacrifice are encouraged to develop positive character and promote team spirit and unity.

### **4. Self-Discipline**

Be positive! Keep your temper and opinions under control in all circumstances. Energy should be directed towards good sportsmanship by cheering, supporting, and encouraging good play. Leave the playing to the players and the coaching to the coach. Decisions are easy to make in the stands. Criticism of players and coaches expressed in the stands is hurtful. Such criticism undermines team unity and our Christian witness. Concerns should not be discussed in the stands in the heat of the action. They should be dealt with prayerfully, privately, and objectively over a period

of time. Only after such consideration should a meeting with a coach be arranged at an appropriate time and place (i.e. not the day of a game). Please realize that the coaches are volunteers who give hours planning, practicing, and coaching your children, because they love sports and value the opportunities that sports give to students. [Back to top](#)

## **7. Student-Athlete's Code of Conduct**

The actions of a student-athlete are a reflection of themselves, their family, their team, their school, and their relationship with God. A student's involvement in school sports provides opportunities and experiences that are important to the development of a well-rounded student. However, student-athletes must remember that their participation in school sports is a privilege, not a right. Student-athletes shall:

### **1. Treat Everyone with Respect**

1. Treat teammates, coaches, opponents, event organizers, and spectators with respect.
2. Respect and accept with dignity the decisions of the officials.
3. Be generous in winning and graceful in losing.
4. Ensure that all behaviour honors themselves, family, school, and God.

### **2. Exercise Self-control at all times.**

1. Remember that there is no place for drugs or alcohol.
2. Refrain from the use of foul or profane language.
3. Refrain from the use of physical force outside of the rules of the game.
4. Refrain from encouraging students in other schools to come to Logos for athletics as that is recruiting and a violation.

#### ***Play Fair***

1. Play within the rules and the spirit of the game at all times.

#### ***Academic Work***

1. Complete all the academic requirements of the course load
2. Must receive "effort" marks of 3's and 4's for all courses

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## Appendix A: LIS Statement of Faith

The following is the foundation of beliefs on which Logos International School is based. They are also key elements of Christianity that will be unapologetically taught in various ways at all grade levels. The substance of these statements will be considered primary doctrine at Logos International School. Secondary or divisive doctrines and issues will not be presented as primary doctrine. When these types of doctrines or issues arise they will be referred back to the family and local churches.

- We believe the Bible to be the only inerrant, authoritative Word of God.
- We believe that there is one God, eternally existent in three Persons: Father, Son, and Holy Spirit.
- We believe in the deity of the Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His return in person, in power, and in glory.
- We believe that for salvation of a lost and sinful man regeneration by the Holy Spirit is absolutely necessary.
- We believe that salvation is by grace through faith alone.
- We believe that faith without works is dead.
- We believe in the present ministry of the Holy Spirit, by whose indwelling, Christians are enabled to live a godly life.
- We believe in the resurrection of both the saved and the lost - they that are saved to the resurrection of eternal life and they that are lost to the resurrection of damnation.
- We believe in the spiritual unity of all believers in our Lord Jesus Christ.

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## **Appendix B: LIS Financial Aid Policy**

Logos International School is a community that understands that Christian education is of immeasurable value and should be made available to the greatest number of families possible. This is why a certain amount of financial aid is made available each year. As a budget item, the cost of financial aid is spread over the entire student body; that is, it is a built-in expense for those paying full tuition. LIS reserves financial aid for the students clearly demonstrating a need. The amount of aid distributed is evaluated and determined/adjusted regularly by the administrators. A willingness on the part of the family to help offset the cost of financial aid by volunteering time, energy, and expertise on various projects at school is required. It should be noted that while a certain amount of aid is available, requests will most regularly outweigh availability. Being an inter-denominational school, LIS receives no congregational or denominational support. LIS is responsible for all of its own funding which comes directly from tuition and donor contributions. Financial aid cases are reviewed on a case by case basis. The highest percentage of aid is reserved for local, Cambodian, Christian families; although, assistance is also granted to non-Christian and/or non-Cambodian families. In the rarer situations when foreign families are granted aid, it is most often temporary, for a period up to one year, until the said family can embolden their finances. All information supplied to LIS related to finances and financial aid will be treated with the utmost confidentiality. [Back to top](#)

## **Appendix C: ESLRs In Elementary Children's Terms**

### **1. People Who Grow In Christ Are Able To**

- 1.1 Grow with Jesus as Savior and best friend
- 1.2 Know who you are because of Jesus' love
- 1.3 Know the Bible as God's Word
- 1.4 Tell and show others about Jesus and serve Him
- 1.5 Make wise choices based on what the Bible says
- 1.6 Know that it is important to be healthy in all areas of your life

### **2. A Learning Student Who**

- 2.1 Has the tools to use their God-given abilities well
- 2.2 Thinks on their own to solve problems
- 2.3 Develops skills to be a lifelong learner
- 2.4 Speaks and writes clearly
- 2.5 Knows how to use technology effectively and appropriately

### **3. A Caring Member Of A Community Who**

- 3.1 Takes personal responsibility for what they do and what you think
- 3.2 Knows and respects those in charge
- 3.3 Shows God's love toward everyone
- 3.4 Considers others more important than themselves
- 3.5 Works well in a team
- 3.6 Values and enjoys culture and the arts
- 3.7 Takes care of all that God has given them [Back to top](#)